



**In the Name of Allah, Most Gracious, Most Merciful**  
**All praise is for Allah and may His choicest salutations be upon the Messenger of Allah ﷺ**

Assalaamualaykum

20<sup>th</sup> April 2020

Dear Parents

**Re: Summer Term Fees**

I pray this letter finds you and your family in the best of health. With the imminent arrival of the blessed month we pray that we are all relieved from this hardship and that life returns to normalcy.

Due to the lockdown being extended our teachers will continue supporting all our pupils with remote learning. However, we will have our admin office open on **Wednesday 22 April from 9:00am until 3:00pm and on Thursday 23<sup>rd</sup> 9:00am to 12:00pm**. The office will specifically open to collect fees. We will ensure the safety precautions are followed for both the staff and parents.

Please note that due to Covid 19, the school has made a reduction of £100 for the summer term fees. The total amount payable for the summer term is £900. If you have any outstanding balance, please add the £900 with that amount.

Parents can either visit the school and make the payment or they can make an online payment. If a parent wishes to make online payment our account details are as follows:

**Bank: Habib Bank AG Zurich**  
**Account Name: AL-RISALAH EDUCATION TRUST**  
**Account Number: 19115211**  
**Sort Code: 60 – 95 – 49**

**Please add your child's name and year group as reference.**

If you make an online payment, please email the school at [admin@alrisalahschool.co.uk](mailto:admin@alrisalahschool.co.uk) confirming the payment details and the reference used.

We will reply to confirm, Insha'Allah.

Parents who have already paid for the whole year will be credited with £50 for next year as they have already received a £100 discount. Parents who pay by standing order please continue with the standing order and the £100 credit will be given for next year Insha'Allah.

Please note Al-Risalah Trust is a non-profit making organisation. All of our monies are used for educational purposes. All our staff are paid during this period and their salaries depend on the fees received from the parents.

We pray Allah Kareem gives barakah for the sacrifices you are making and may Allah reward you for your support to our school and staff.

If you have any queries please email at the above address- Insha'Allah we will reply as soon as possible.

Finally, may I request that you remember us and the ummah in your duas.

May Allah keep us all safe, give shifa to those who are unwell and those who have passed away may Allah grant them Jannah. Aameen.

With salaams

(Moulana) Maksud Gangat

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